

**Massachusetts Department of Higher Education
Commonwealth Commitment End-of-Term Evaluation File**

Spring 2022: Commonwealth Commitment End-of-Term Evaluation File

Release 2.0 for FY22 Reporting Cycle

**Massachusetts Department of Higher Education
Commonwealth Commitment End-of-Term Evaluation File**

Overview: Commonwealth Commitment End-of-Term Evaluation File

The Commonwealth Commitment End-of-Term Evaluation File is to be submitted to the Massachusetts Department of Higher Education (DHE) by all institutions enrolling students eligible to participate in the Commonwealth Commitment. In fall 2016 this includes all fifteen community colleges. In fall 2017 there may be Commonwealth Commitment Students transferring into the state universities and University of Massachusetts.

The **Commonwealth Commitment End-of-Term Evaluation File** layout consists of one file.

The Commonwealth Commitment file for Fall 2021 and subsequent terms should include:

- Students initiating Commonwealth Commitment participation in that term and students who were Commonwealth Commitment participants in the preceding term. The latter includes incoming transfer students who initiated participation at a different institution.

Once a student is deemed ineligible in a semester, they do not need to be included in subsequent files with the exception of students who successfully appeal their eligibility (see COM015 for details).

The format for Commonwealth Commitment End-of-Term Evaluation File is “comma separated values” (CSV). All fields must be delimited by a comma (,).

Each record will represent one eligible student.

The specifications of the Commonwealth Commitment End-of-Term Evaluation File are presented in the following section.

**Massachusetts Department of Higher Education
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LIST OF DATA ELEMENTS

COM001 College ID

An institutional identification code assigned by the BHE

COM002 Year

The calendar year for which information is being reported

COM003 Term

The academic term for which information is being reported

COM004 Student's Social Security Number

The student's social security number

COM005 Student ID

Identification code assigned to the student by the institution

COM006 Student's Last Name

The student's last name

COM007 Student's First Name

The student's first name

COM008 Student's Middle Initial

The student's middle initial

COM009 Gender

The student's gender

COM010 Student's Race/Ethnicity

The race and/or ethnicity of the student

COM011 Birth Date

The student's date of birth

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COM012 Zip Code

Five-digit zip code of the student's city/town

COM013 Student Type

Identifies the student as a new or continuing student

COM014 New Student Type

If a student is categorized as "new" in the current term, his/her new student classification

COM015 Commonwealth Commitment Status

Participation Status

COM016 Ineligibility Reason 1: Did not Enroll or Enrolled Less than full time

Student Enrolled in fewer than 12 credits, including students enrolled in zero credits.

COM017 Ineligibility Reason 2: Cumulative GPA < 3.0

Cumulative GPA fell below 3.0 for more than one semester

COM018 Ineligibility Reason 3: No Longer In MassTransfer Pathway

No longer in approved MassTransfer Pathway

COM019 Ineligibility Reason 4: Did No Complete Within Required Timeframe

Did not complete degree within required timeframe

COM020 Ineligibility Reason 5: Other Disqualifying Factor

Other disqualifying factor

COM021 MassTransfer A2B Mapped Program (MassTransfer Pathway)

Student's current MassTransfer Pathway

COM022 Intended A2B Mapped Program (Intended BA/BS major)

Student's intended Mass Transfer Major

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COM023 Intended MassTransfer Institution

Student's intended transfer institution

COM024 Alternative Choice Mass Transfer Institution

Student's alternative intended transfer institution

COM025 Total Registered College Level Credits

The number of credit hours for which the student is registered in college level courses.

COM026 Total Completed College Level Credits

The number of credit hours the student completed in college level courses

COM027 Total Registered Non College Level Credits

The number of credit hours for which the student is registered in ESL and/or Remedial/Developmental courses.

COM028 Total Completed Non College Level Credits

The number of credit hours the student completed in in ESL and/or Remedial/Developmental courses.

COM029 Semester GPA

The student's grade point average (on a 4.0 scale) for the credits earned in the semester

COM030 Cumulative GPA (at current institution)

The student's cumulative grade point average (on a 4.0 scale)

COM031 Earned Associate's Degree

Student completed associate's degree in current term.

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COM001 College ID

An institutional identification code assigned by the MDHE to MA public institutions.

Data Type: Alphanumeric	Length Minimum 3 Maximum 3	Format Example 000
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Code Descriptions

023	University of Massachusetts, Amherst
013	University of Massachusetts, Boston
063	University of Massachusetts, Dartmouth
053	University of Massachusetts, Lowell
022	Bridgewater State College
032	Fitchburg State College
042	Framingham State College
052	Massachusetts College of Art
072	Massachusetts College of Liberal Arts
062	Massachusetts Maritime Academy
082	Salem State College
092	Westfield State College
102	Worcester State College
011	Berkshire Community College
021	Bristol Community College
031	Bunker Hill Community College
041	Cape Cod Community College
051	Greenfield Community College
061	Holyoke Community College
071	Mass Bay Community College
081	Massasoit Community College
091	Middlesex Community College
101	Mt. Wachusett Community College
111	North Shore Community College
121	Northern Essex Community College
131	Quinsigamond Community College
141	Roxbury Community College
151	Springfield Technical Community College

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Definition

Code used to identify each college or university in the Commonwealth of Massachusetts.

Instructions

Business Rules	Dependency
Mandatory entry	Must match College's ID as specified above. Every record submitted must be the correct college ID per the Data Dictionary and be the same college ID throughout the entire file.

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COM002 **Calendar Year**

The calendar year for which information is being reported

Data Type: Numeric

Length Minimum 4
Maximum 4

Format Example YYYY

Code Descriptions

2018 January 1, 2018 – December 31, 2018

Definition

Instructions

Business Rules	Dependency
Mandatory entry	Must be the same throughout the entire file.

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COM003 Term

The academic term for which information is being reported.

Data Type: Numeric

Length Minimum 1
Maximum 1

Format Example 0

1 Fall
3 Spring

Definition

Term represents the designated time period during the calendar year (i.e., Fall, Spring) for which data is being reported. Enrolled students reported in this file represent students enrolled at the institution for the designated term.

Instructions

Business Rules	Dependency
Mandatory entry	

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COM004 Student's Social Security Number (SSN)

The student's social security number

Data Type: Numeric
(Must include leading zeros)

Length Minimum 9
 Maximum 9

Format Example 000000000

Code Descriptions

Note : SSN can be reported in the traditional format and can include the hyphens "-".
For example: 123-45-6579 is an acceptable format

Definition

Unique identification number assigned by the Federal government to each citizen and permanent resident of the United States

Instructions

Business Rules	Dependency
Mandatory entry If the student does not have a Social Security number, enter 000000000.	First three digits must be between 001 and 899 (excluding 666), middle two digits must be between 01 and 99, and last four digits must be 0001 and 9999.

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COM005 Student ID

Identification code assigned to the student by the institution

Data Type: Alphanumeric

Length Minimum 1
Maximum 15

Format Example 0000000000000000

Code Descriptions

Definition

Unique code used by the institution to identify students.

Instructions

Business Rules	Dependency
Mandatory entry	Must be unique for each student submitted. Must be > 0 digits and <= 15 digits.

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COM006 Student's Last Name

The student's last name

Data Type: Alphanumeric

Length Minimum 1
 Maximum 50

Format Example Jones

Code Descriptions

Can be either upper case or mixed case.

Definition

Instructions

Business Rules	Dependency
Mandatory entry	Must be > 0 and <= 50 characters.

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COM007 Student's First Name

The student's first name

Data Type Alphanumeric **Length** Minimum 1
Maximum 32 **Format Example** James

Code Descriptions

Can be either upper case or mixed case.

Definition

Instructions

Business Rules	Dependency
Mandatory entry	Must be > 0 and <= 32 characters.

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COM008 Student's Middle Initial

The student's middle initial

Data Type Alphanumeric

Length Minimum 1
Maximum 1

Format Example E

Code Descriptions

Definition

Instructions

Business Rules	Dependency
Not mandatory but preferred in order to differentiate between students with the same first and last names	Middle initial must be >=0 or <=1 characters.

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COM009 Gender

The student's gender

Data Type: Numeric

Length Minimum 1
 Maximum 1

Format Example 1

Code Descriptions

- 1** Male
- 2** Female
- 3** Unknown

Definition

Instructions

Business Rules		Dependency	
Mandatory entry		Must be one of the values specified above.	

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COM010 Student's Race/Ethnicity

The race and/or ethnicity of the student

Data Type: Numeric

Length Minimum 1
Maximum 2

Format Example 1

Code Descriptions

- | | |
|----|---|
| 1 | Non-resident Alien |
| 2 | Black or African American |
| 3 | American Indian or Alaska Native |
| 5 | Hispanic or Latino (of any race) |
| 6 | White |
| 7 | Race and Ethnicity Unknown |
| 8 | Cape Verdean |
| 9 | Two or more races |
| 10 | Asian |
| 11 | Native Hawaiian or Other Pacific Islander |
-

Definition

This data element reflects either the student's racial/ethnic background or non-resident alien status.

Students who do not report this information should be classified as "7" = "Unknown."

Student who report Hispanic/Latino of any race should be report in only this category even if they report additional races in addition to their ethnic.

Non-resident aliens should be identified as such and not assigned to any of the other categories. **Only U.S. citizens and aliens granted permanent resident status should be classified according to their racial and ethnic background.**

Important Note: The Commonwealth of Massachusetts recognizes individuals with ancestry from Cape Verde as a distinct group. For HEIRS reporting purposes, Cape Verdeans are to be reported as a separate group. For IPEDS reporting these students should be reported as Black or African American.

Hispanic or Latino

A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.

American Indian or Alaska Native

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A person having origins in any of the original peoples of North and South America (including Central America) who maintains cultural identification through tribal affiliation or community attachment.

Asian

A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

Black or African American

A person having origins in any of the black racial groups of Africa.

Native Hawaiian or Other Pacific Islander

A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other PaCOMic Islands.

White

A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

Nonresident alien

A person who is not a citizen or national of the United States and who is in this country on a visa or temporary basis and does not have the right to remain indefinitely. Note: Nonresident aliens are to be reported separately in the places provided, rather than in any of the racial/ethnic categories described above.

Resident alien (and other eligible non-citizens)

A person who is not a citizen or national of the United States but who has been admitted as a legal immigrant for the purpose of obtaining permanent resident alien status (and who holds either an alien registration card (Form I-551 or I-151), a Temporary Resident Card (Form I-688), or an Arrival-Departure Record (Form I-94) with a notation that conveys legal immigrant status such as Section 207 Refugee, Section 208 Asylee, Conditional Entrant Parolee or Cuban-Haitian). Note: Resident aliens are to be reported in the appropriate racial/ethnic categories along with United States citizens.

Race/ethnicity unknown

The category used to report students or employees whose race and ethnicity are not known.

Cape Verdean

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A person having origins in any of the original peoples of Cape Verde.

Instructions:

Educational institutions will be required to report aggregated racial and ethnic data in seven categories:

Hispanic/Latino of any race

For individuals who are non-Hispanic/Latino only

American Indian or Alaska Native

Asian

Black or African American

Native Hawaiian or Other Pacific Islander

White

Two or more races

In Summary –

For State Reporting – Cape Verdean is a separate subgroup of Black or African American and should be included in the Black or African American group for Federal (IPEDS) reporting.

As taken from <http://edocket.access.gpo.gov/2007/pdf/E7-20613.pdf>

Business Rules	Dependency
Mandatory entry	Must be one of the values specified above.

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COM011 Birth date

The student's date of birth

Data Type: Numeric **Length** Minimum 8 **Format Example** 19790321
Maximum 8

Code Descriptions

Birth Year: YYYY
Birth Month: MM
Birth Day: DD

Definition

Instructions

Business Rules	Dependency
Mandatory entry If only birth year is available, use June 15 th as the default. Format: YYYY0615 If only birth year and month are available, use the 15 th , as the default. Format: YYYYMM15 If missing, leave the field blank.	Birth date must be in YYYYMMDD format. Student's ages < 95 and >= 12 are considered valid.

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COM012 Zip Code

Five-digit zip code of the student's city/town

Data Type: Alphanumeric	Length Minimum 5 Maximum 9	Format Example	02110
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Code Descriptions

Missing or Unknown Zip Codes	ZZZZZ
Foreign Zip Codes	XXXXX

Definition

For new students, zip code is stored as Zip Code at Initial Entry and Current Zip Code. For returning students, this code is updated as Current Zip Code. In all cases, the Zip Code should represent the permanent/current address, **not the dormitory address**.

Instructions

Business Rules	Dependency
Mandatory entry	Must be a valid zip code from USPS.com
Null values default to ZZZZZ	

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COM013 Student Type

Identifies the enrolled student as a new or continuing student

Data Type: Numeric

Length Minimum 1
 Maximum 1

Format Example 0

Code Descriptions

- 1** New
- 2** Continuing

Definition: Student type categorizes a student in the term/year enrolled by generic type, i.e., New or Continuing.

- **New Student:** A student enrolling in credit-bearing courses during the reported term/year who meets the new student criteria defined in COM014 (New Student Type = new first-time, transfer, readmitted, etc.).
- **Continuing Student:** A student enrolled in any previous term at the institution **at the same degree level** who is continuing his/her enrollment in the reported term/year.

Note: Students who had been enrolled at the institution as Non-Degree Seeking but have been accepted as a Degree-Seeking student should be coded as “New”, since they are not continuing “at the same degree level” at the institution, since they had not previously been enrolled at any degree level.

Instructions

Business Rules		Dependency
Mandatory entry if student is enrolled in the term (COM025 > 0 and/or COM027>0)		

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COM014 New Student Type

If a student is classified as new in the current term (COM015), his/her new student type

Data Type: Numeric

Length Minimum 1
 Maximum 2

Format Example 1

Code Descriptions

- | | |
|---|---|
| 1 | Degree Seeking Undergraduate First-time Freshman |
| 2 | Degree Seeking Undergraduate Transfer Student |
| 3 | Degree Seeking Undergraduate Readmitted/Reactivated New Student (who went through a formal reapplication process) |
| 4 | Non-Degree Seeking New Undergraduate Student |
| 5 | Degree Seeking First-time Graduate/First Professional |
| 6 | Degree Seeking Other Graduate/First Professional |
| 7 | Non-Degree Seeking Graduate/First Professional |
| 8 | Degree Seeking Undergraduates seeking another Degree at same level |
-

Definition

Degree Seeking First-Time Freshman: A new undergraduate student, either full-time or part-time, with no prior college enrolled in a program which results in a degree/certificate in accordance with IPEDS's definitions.

IPEDS's definition -

First-time student (undergraduate) - A student who has no prior postsecondary experience (except as noted below) attending any institution for the first time at the undergraduate level. Includes students enrolled in academic or occupational programs. Also includes students enrolled in the fall term who attended college for the first time in the prior summer term, and students who entered with advanced standing (college credits earned before graduation from high school).

Degree Seeking Undergraduate Transfer: A degree-seeking undergraduate student with previous college experience. Students are not required to transfer credits to be considered a transfer student in accordance with IPED's definitions.

Degree Seeking Undergraduate Readmitted/Reactivated New Student: An undergraduate degree seeking student who returns to college after a period of nonattendance and goes through a formal reapplication process.

Non-Degree Seeking New Undergraduate Student: Any non-degree seeking new undergraduate student with or without previous college experience

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Degree Seeking First-Time Graduate/First Professional: A graduate student seeking his or her first graduate degree (i.e. Master's degree, PhD, JD, MBA) who has not previously been enrolled in a graduate program.

Degree Seeking Other Graduate/First Professional: A graduate student who has previously been enrolled in a graduate program.

Non-Degree Seeking Graduate/First Professional: A student enrolled in graduate courses, with or without previous graduate experience, who has not declared an intention of obtaining a degree.

Degree Seeking Undergraduates seeking another Degree at same level: A student enrolled in undergraduate program, with a previous degree at the same level.

Instructions

Business Rules	Dependency
Mandatory entry all NEW students (*Student Type = (COM013) = '1'(New)*).	

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COM015 Commonwealth Commitment Status

Classifies the Commonwealth Commitment Status of Commonwealth Commitment Students

Data Type: Numeric

Length Minimum 1
Maximum 2

Format Example 1

Code Descriptions

1. New Participant this term (first term eligible for potential rebate)
2. Continuing, Eligible Participant
3. Prior Participant – no longer eligible
4. Re-eligible – Student formerly reported as ineligible

Definition

New Participant this term: A student who is eligible to earn a rebate this term if she/he met the credit, GPA and other program requirements.

Continuing Eligible Participant: A student who initiated participation in a prior term and remains eligible for participation.

Prior Participant – no longer eligible: A student who was eligible in the prior term but is no longer eligible for continued participation.

Re-eligible: A student formerly reported as ineligible who successfully appeals for eligibility. There are a variety of grounds for a Commonwealth Commitment eligibility appeal (it is a campus specific process). The appeal process may initiate or conclude after the deadline for the term in which a student became ineligible. So the student is reported as ineligible. This code should be used for students who successfully appeal their ineligibility and become eligible again for the Commonwealth Commitment.

Example: Student initiates Commonwealth Commitment in fall 2016 and is coded “new participant this term”. Student does not enroll in spring 2017 and is reported as “Prior Participant – no longer eligible”. The student reenrolls for 12 or more credits in fall 2017 and successfully appeals for continued participation (for example, student didn’t enroll in spring 2017 due to a medical emergency). In the fall 2017, the student should be reported as “Re-eligible –Student formerly reported as ineligible”.

Instructions

Business Rules		Dependency	
Mandatory			

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COM016 Ineligibility Reason 1: Did not Enroll or Enrolled Less than full time

Student Enrolled in fewer than 12 credits, including students enrolled in zero credits.

Data Type: Alpha

Length Minimum 1
 Maximum 1

Format Example Y

Code Descriptions

Y
N

Definition

Yes: A formerly eligible student who became ineligible for continued participation in the Commonwealth Commitment at least in part because of non-enrollment or enrollment in fewer than twelve credits.

No: A formerly eligible student who became ineligible for continued participation in the Commonwealth Commitment because of at least one other reason.

Note: Students may become ineligible for more than one reason in the specified term. So a student may be coded as Y on one or more of COM016, COM017, COM018, and COM019.

Instructions

Business Rules	Dependency
Mandatory entry for all formerly eligible Commonwealth Commitment Students (COM015 = 3), Else leave blank	

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COM017 Ineligibility Reason 2: Cumulative GPA < 3.0

Cumulative GPA fell below 3.0 for more than one semester

Data Type: Alpha

Length Minimum 1
Maximum 1

Format Example Y

Code Descriptions

Y
N

Definition

Yes: A formerly eligible student who became ineligible for continued participation in the Commonwealth Commitment at least in part because the cumulative GPA fell below 3.0 for more than one semester.

No: A formerly eligible student who became ineligible for continued participation in the Commonwealth Commitment because of at least one other reason.

Note: Students may become ineligible for more than one reason in the specified term. So a student may be coded as Y on one or more of COM016, COM017, COM018, and COM019.

Instructions

Business Rules	Dependency
Mandatory entry for all formerly eligible Commonwealth Commitment Students (COM015 = 3), Else leave blank	

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COM018 Ineligibility Reason 3: No Longer In MassTransfer Pathway

No longer in approved MassTransfer Pathway

Data Type: Alpha

Length Minimum 1
 Maximum 1

Format Example Y

Code Descriptions

Y

N

Definition

Y: A formerly eligible student who became ineligible for continued participation in the Commonwealth Commitment at least in part because the student exited an approved MassTransfer Pathway.

N: A formerly eligible student who became ineligible for continued participation in the Commonwealth Commitment because of at least one other reason.

Note: Students may become ineligible for more than one reason in the specified term. So a student may be coded as Y on one or more of COM016, COM017, COM018, and COM019.

Instructions

Business Rules		Dependency
Mandatory entry for all formerly eligible Commonwealth Commitment Students (COM015 = 3),		
Else leave blank		

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COM019 Ineligibility Reason 4: Did Not Complete Within Required Timeframe

Did not complete degree within required timeframe

Data Type: Alpha

Length Minimum 1
 Maximum 1

Format Example Y

Code Descriptions

Y
N

Definition

Y: A formerly eligible student who became ineligible for continued participation in the Commonwealth Commitment at least in part because an associate's degree, if student is enrolled in a community college or a bachelor's degree (if student is enrolled at a University of Massachusetts campus or a State University, was not earned within the required time frame.

The typical timeframe is within five consecutive fall and spring terms at a community college and four additional consecutive fall and spring terms at a four year institution. Timeframes may vary due to exemptions and specific program combinations. See the *Commonwealth Completion Implementation Guidelines* for additional explanation.

N: A formerly eligible student who became ineligible for continued participation in the Commonwealth Commitment because of at least one other reason.

Note: Students may become ineligible for more than one reason in the specified term. So a student may be coded as Y on one or more of COM016, COM017, COM018, and COM019.

Instructions

Business Rules	Dependency
Mandatory entry for all formerly eligible Commonwealth Commitment Students (COM015 = 3) Else, leave blank.	

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COM020 Ineligibility Reason 5: Other Disqualifying Factor

Student became ineligible because of a reason not specified in COM016, COM017, COM018 or COM019.

Data Type: Alpha

Length Minimum 1
Maximum 1

Format Example Y

Code Descriptions

Y
N

Definition

Y: A formerly eligible student who became ineligible for continued participation in the Commonwealth Commitment at least in part because of a reason not related to enrollment, GPA or timeframe for completion. Other reasons can include a change in residency, disciplinary issues, discovery that a student was not qualified for the Commonwealth Commitment at time of initial completion (for example, undisclosed prior credits) and other explanations not captured in existing preceding field.

N: A formerly eligible student who became ineligible for continued participation in the Commonwealth Commitment because a reason specified in COM016, COM017, or COM018..

Note: Students may become ineligible for more than one reason in the specified term. So a student may be coded as Y on one or more of COM016, COM017, COM018, and COM019.

Instructions

Business Rules	Dependency
Mandatory entry for all formerly eligible Commonwealth Commitment Students (COM015 = 3) Else, leave blank.	

**Massachusetts Department of Higher Education
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COM021 MassTransfer A2B Mapped Program (MassTransfer Pathway)

The MassTransfer Pathway identified by Commonwealth Commitment Participant. In the initial term this should be pathway reported on the participation agreement.

Data Type: Numeric

Length Minimum 1
Maximum 2

Format Example 1

Code Descriptions

- 1 Biology**
- 2 Chemistry**
- 3 Economics**
- 4 History**
- 5 Political Science**
- 6 Psychology**
- 7 Liberal Arts**

Mass Maritime

- 8 Emergency Management**
- 9 Marine Safety & Environmental Protection**
- 10 Energy Systems Engineering**
- 11 Facilities Engineering**
- 12 International Maritime Business**

- 13 Business Administration**
- 14 Communications & Media Studies**
- 15 Computer Science**
- 16 Criminal Justice**
- 17 Early Childhood Education**
- 18 English**
- 19 Mathematics**
- 20 Sociology**
- 21 STEM Physical or Natural Sciences**

Massachusetts College of Art & Design

- 22 Painting**
- 23 Printmaking**
- 24 Sculpture**
- 25 Animation**
- 26 Architectural Design**
- 27 Art Education – Art Teacher**
- 28 Art Education – Community Education**
- 29 Art Education – Studio Art**
- 30 Fashion Design**
- 31 Film/Video**

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- 32 3D Minor**
- 33 Ceramics**
- 34 Fibers**
- 35 Glass**
- 36 Jewelry/Metalsmithing**
- 37 Graphic Design**
- 38 Illustration**
- 39 Industrial Design**
- 40 Photography**
- 41 Studio & Interrelated Media**

- 42 Elementary Education**
- 43 Art (Fine Arts, Graphic Design)**
- 44 Engineering (Civil, Chemical, Electrical, Mechanical)**

Definition

The current MassTransfer Pathway of a student enrolled at a Community College. In the initial term this pathway should reflect the pathway on the participation form.

Instructions

Business Rules	Dependency
Mandatory if COM015=1, 2 and student is enrolled at a community college	If COM023 = '062'-Massachusetts Maritime Academy COM021 must be equal to 8 - 12 If COM023 = '052'-Massachusetts College of Art COM021 must be equal to 22 - 41

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COM022 Intended A2B Mapped Program (Intended BA/BS major)

The intended major of the BA/BS identified of Commonwealth Commitment Participant. In the initial term this should be the major reported on the participation agreement.

Data Type: Numeric

Length Minimum 1
 Maximum 2

Format Example 1

Code Descriptions

- 1 **Biology**
- 2 **Chemistry**
- 3 **Economics**
- 4 **History**
- 5 **Political Science**
- 6 **Psychology**
- 7 **Liberal Arts**

Mass Maritime

- 8 **Emergency Management**
- 9 **Marine Safety & Environmental Protection**
- 10 **Energy Systems Engineering**
- 11 **Facilities Engineering**
- 12 **International Maritime Business**

- 13 **Business Administration**
- 14 **Communications & Media Studies**
- 15 **Computer Science**
- 16 **Criminal Justice**
- 17 **Early Childhood Education**
- 18 **English**
- 19 **Mathematics**
- 20 **Sociology**
- 21 **STEM Physical or Natural Sciences**

Massachusetts College of Art & Design

- 22 **Painting**
- 23 **Printmaking**
- 24 **Sculpture**
- 25 **Animation**
- 26 **Architectural Design**
- 27 **Art Education – Art Teacher**
- 28 **Art Education – Community Education**
- 29 **Art Education – Studio Art**
- 30 **Fashion Design**
- 31 **Film/Video**

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- 32 3D Minor**
- 33 Ceramics**
- 34 Fibers**
- 35 Glass**
- 36 Jewelry/Metalsmithing**
- 37 Graphic Design**
- 38 Illustration**
- 39 Industrial Design**
- 40 Photography**
- 41 Studio & Interrelated Media**

- 42 Elementary Education**
- 43 Art (Fine Arts, Graphic Design)**
- 44 Engineering (Civil, Chemical, Electrical, Mechanical)**

Definition:

Instructions

Business Rules	Dependency
Mandatory if COM015=1, 2	If COM023 = '062'-Massachusetts Maritime Academy COM021 must be equal to 8 - 12 If COM023 = '052'-Massachusetts College of Art COM021 must be equal to 22 – 41

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COM023 Intended Mass Transfer Institution

The HEIRS ID code of the intended transfer state university or UMass campus of community college students participating in the Commonwealth Commitment. In the initial term this should be pathway reported on the participation agreement. In the initial term of participation this should be institution reported on the participation agreement.

Data Type: Numeric **Length** **Format Example** 000

Code Descriptions

023	University of Massachusetts, Amherst
013	University of Massachusetts, Boston
063	University of Massachusetts, Dartmouth
053	University of Massachusetts, Lowell
022	Bridgewater State College
032	Fitchburg State College
042	Framingham State College
052	Massachusetts College of Art
072	Massachusetts College of Liberal Arts
062	Massachusetts Maritime Academy
082	Salem State College
092	Westfield State College
102	Worcester State College

Definition:

HEIRS College ID of the intended transfer state university or UMass campus

Instructions

Business Rules	Dependency
Mandatory if COM015=1, 2 and student is enrolled at a community college	

**Massachusetts Department of Higher Education
Commonwealth Commitment End-of-Term Evaluation File**

COM024 Alternative Choice Mass Transfer Institution

The HEIRS ID code of the alternative transfer state university or UMass campus of community college students participating in the Commonwealth Commitment. In the initial term of participation this should be institution reported on the participation agreement.

Data Type: Numeric **Length** **Format Example** 000

Code Descriptions

023	University of Massachusetts, Amherst
013	University of Massachusetts, Boston
063	University of Massachusetts, Dartmouth
053	University of Massachusetts, Lowell
022	Bridgewater State College
032	Fitchburg State College
042	Framingham State College
052	Massachusetts College of Art
072	Massachusetts College of Liberal Arts
062	Massachusetts Maritime Academy
082	Salem State College
092	Westfield State College
102	Worcester State College

Definition:

HEIRS College ID of the intended transfer state university or UMass campus

Instructions

Business Rules		Dependency	
Optional			

**Massachusetts Department of Higher Education
Commonwealth Commitment End-of-Term Evaluation File**

COM025 Total Registered College Level Credits

The number of credit hours for which the student was registered as of the add/drop deadline for the reporting term, excluding ESL and Remedial/Developmental credits

Data Type: Numeric

Length Minimum 1
 Maximum 6

Format Example 15.5

Code Descriptions

Definition

This data field should include the total credits that a student could have earned upon successful completion of all courses. For example, if a student took 5 classes that were 3 credits each, this field should read 15. Credits from ESL and remedial/developmental course should not be included.

Instructions

Business Rules	Dependency
Mandatory	Should be zero if student did not enroll in any college level courses or if the student did not enroll.

**Massachusetts Department of Higher Education
Commonwealth Commitment End-of-Term Evaluation File**

COM026 Total Completed College Level Credits

The number of credit hours the student completed in the current term in college level courses (excludes ESL and remedial/developmental credits)

Data Type: Numeric

Length Minimum 1
 Maximum 6

Format Example 15.5

Code Descriptions

Definition

This data field should include the total college level credits that a student earned in the current term.

Instructions

Business Rules	Dependency
Mandatory if COM025 is > 0	

**Massachusetts Department of Higher Education
Commonwealth Commitment End-of-Term Evaluation File**

COM027 Total Registered Non College Level Credits

The number of credit hours for which the student was registered as of the add/drop deadline for the reporting term in ESL and or remedial/Developmental credits

Data Type: Numeric

Length Minimum 1
 Maximum 6

Format Example 15.5

Code Descriptions

Definition

This data field should include the total credits that a student could have earned upon successful completion of non-college level courses. For example, if a student took 5 classes that were 3 credits each, this field should read 15. This field should include registered credits in remedial courses CRS008= RR, RW, RM, MR, AR, AW, or AM) and ESL courses (CRS022= Y).

Instructions

Business Rules		Dependency	
Mandatory		Should be zero if student did not enroll in any non-college level courses.	

**Massachusetts Department of Higher Education
Commonwealth Commitment End-of-Term Evaluation File**

COM028 Total Completed Non College Level Credits

The number of credit hours the student completed in the current term in non college level courses (ESL and Remedial/Developmental)

Data Type: Numeric

Length Minimum 1
 Maximum 6

Format Example 15.5

Code Description

Definition

This field should include completed credits earned in remedial courses CRS008= RR, RW, RM, MR, AR, AW, or AM) and ESL courses (CRS022= Y).

Business Rules	Dependency
Mandatory if COM027 is > 0.	

**Massachusetts Department of Higher Education
Commonwealth Commitment End-of-Term Evaluation File**

COM029 Semester (GPA) Grade Point Average

The student's grade point average (on a 4.0 scale) for the credits earned in the semester

Data Type: Numeric

Length Minimum 4
 Maximum 4

Format Example 0.00

Code Descriptions

GPA range: 0.00 to 4.00

Definition

Grade point average in college level courses. Exclude ESL and Developmental courses from the calculation.

Instructions

Business Rules		Dependency	
Mandatory if COM025>0			

**Massachusetts Department of Higher Education
Commonwealth Commitment End-of-Term Evaluation File**

COM030 Cumulative GPA (at current institution)

The student's cumulative grade point average (on a 4.0 scale)

Data Type: Numeric

Length Minimum 4
 Maximum 4

Format Example 0.00

Code Descriptions

GPA range: 0.00 to 4.00

Definition

Grade point average in college level courses. Exclude ESL and Developmental courses from the calculation.

Instructions

Business Rules		Dependency	
Mandatory			

**Massachusetts Department of Higher Education
Commonwealth Commitment End-of-Term Evaluation File**

COM031 Earned Associates Degree

Commonwealth Commitment Student earned associate's degree in current term.

Data Type: Alpha

Length Minimum 1
Maximum 1

Format Example Y

Code Descriptions

Y
N

Definition

Instructions

Business Rules		Dependency
Mandatory		