

Post -Term

Student Enrollment Record

Release 1.0 for FY 21Reporting Cycle

Current as of 1/7/2021

Overview : Post-Term Enrollment File

General rules:

- The post-term file must include all CDEP funded dual enrolled students from the pre-term file.
- The post-term file must include Dual Enrolled students from the pre-term file that are in Early College Programs (STU077=1).
- The post-term file must include all new first-time degree-seeking students (STU027 = 1) from the pre-term file that were enrolled in ANY math course identified in the pre-term course file's CRS010 (Course Academic Discipline, subject area CIP code) = 27 (Math) or CRS008 (Remedial Course Indicator) = "RM" or "AM",
- Only students from pre-term file can be included in the post-term file.
- Only courses previously submitted in the pre-term file can be included in the post-term file.

LIST OF POST-TERM ENROLLMENT FILE DATA ELEMENTS

ENP001 College ID

An institutional identification code, as assigned by the BHE

ENP002 Year

The academic year for which information is being reported

ENP003 Term

The term for which information is being reported

ENP004 Student's Social Security Number

The student's social security number

ENP005 Student ID Number

An identification code assigned to the student by the institution

ENP006 SASID

State Assigned Student Identifiers (SASID)

ENP007 Course Number

The identification number assigned to the course by the institution

ENP008 Course Section Number

The identification number assigned to a specific section of the course

ENP009 End of Term Enrollment Outcome Status

Whether a student completed, audited, withdrew, failed, or did not complete the course enrolled in.

ENP010 Grade Received

The numeric grade received in the course.

ENP011 Credits Earned

The number of credits the student earned for the course.

ENP012 Pass/Fail Grade Received

The grade received in Pass/Fail course.

ENP002 **Year**

The calendar year for which information is being reported

Data Type: Numeric**Length** Minimum 4
Maximum 4**Format Example** YYYY

Code Descriptions

Definition

Instructions

Business Rules		Dependency	
Mandatory entry		Past and future dates are invalid.	

ENP003 Term

The term for which information is being reported

Data Type: Numeric**Length** Minimum 1
Maximum 1**Format Example 0**

Code Descriptions

0	Summer II
1	Fall
2	Winter
3	Spring
4	Full Summer
5	Summer I

Definition

“**Full Summer**” courses typically have a start date of May or June in the fiscal year for which you are reporting, but cross over Summer sessions and may end in the next fiscal year (July or August for a 12-week course). These courses should be counted in the fiscal year ending June 30th.

“**Summer I**” courses typically have a start date of May in the fiscal year for which you are reporting. (e.g., a 6-week summer course starting in May and ending in June)

“**Summer II**” courses typically have a start date of July in the fiscal year for which you are reporting. (e.g., a 6-week course beginning in July and ending in August)

Instructions

Business Rules	Dependency
Mandatory entry	Must be one of the above values.

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ENP004 Student's Social Security Number

The student's social security number

Data Type: Numeric

Length Minimum 9
 Maximum 9

Format Example 300330000

Code Descriptions

Definition

Unique identification number assigned by the Federal government to each citizen and permanent resident of the United States

Instructions

Business Rules	Dependency
Mandatory entry If the student does not have a Social Security number, enter 000000000. DO NOT enter an identification code assigned by the institution for this item. Institutionally assigned identifiers should be reported in the Student ID data element.	Must have leading zeros. First three digits must be between 001 and 899 (excluding 666), middle two digits must be between 01 and 99, and last four digits must be 0001 and 9999.

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ENP005 Student ID Number

An identification code assigned to the student by the institution

Data Type: Alphanumeric **Length** Minimum 1 **Format Example** 000000000
Maximum 15

Code Descriptions

Definition

Unique code used by the institution to identify students. Institutions may either use social security numbers for this purpose or an institutionally assigned identifier.

Instructions

Business Rules	Dependency
Mandatory entry	Student IDs must be unique for any given year and term.

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ENP006 SASID

State Assigned Student Identifiers (SASID)

Data Type: Alphanumeric **Length** Minimum 10 **Format Example** 0000000000
Maximum 10

Code Descriptions

Definition

A State Assigned Student Identifiers (SASID) is a unique identifier given to each student receiving a publicly funded education in Massachusetts. The SASID number remains with the student throughout his or her educational life in grades pre-K through 12, even as the student transfers from one district or school to another.

Instructions

Business Rules	Dependency
Mandatory entry for all CDEP Dual Enrolled Students and Early College Students that attend a MA Public High School	

ENP007 **Course Number**

The identification number assigned to the course by the institution

Data Type: Alphanumeric **Length** Minimum 1
Maximum 30 **Format Example** BIO100

Code Descriptions

Will vary by institution

Definition

Instructions

Business Rules	Dependency
Mandatory entry	Course numbers must be the same catalog numbers found in the term-specific course file.

ENP008 Course Section Number

The identification number assigned to a specific section of the course

Data Type: Alphanumeric **Length** Minimum 1
Maximum 10 **Format Example** 2

Code Descriptions

Definition

Each course section number must be unique for the course.

Instructions

Business Rules	Dependency
Mandatory Entry	Course number and section must have been reported in the Term-Specific Course file.

ENP009 End of Term Enrollment Outcome Status

Whether a student completed, audited, withdrew, failed, or did not complete the course enrolled in.

Data Type: Numeric**Length** Minimum 1
Maximum 10**Format Example 0**

Code Descriptions

1 = Completed: Earned credit

2 = Audited a Course

3 = Withdrew from a Course (Administrative or otherwise)

4 = Failed the Course (Received an “F” grade, Administrative or otherwise)

5 = Did not Complete the Course (Incomplete Grade)

6 = Course in Progress unable to Give Grade

Definition

The end of term enrollment outcome status designates whether a student successfully completed i.e. earned credit or audited, withdrew, failed, did not complete the course enrolled in.

Instructions

Business Rules	Dependency
Mandatory Entry	2 (Audited) is not valid for CDEP Dual Enrolled Students.

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ENP010 Grade Received

The numeric grade received for the course.

Data Type: Numeric**Length** Minimum 4
Maximum 4**Format Example** 0.00

Code Descriptions**Grade Range 0.0 – 4.0**

Definition

Instructions

Business Rules	Dependency
ENP012 should be null if ENP010 is reported 0.0 – 4.0.	Mandatory Entry if ENP009 (End of Term Enrollment Outcome Status) = 1 (Completed: Earned credit) and ENP012 is NOT reported as 'P'. Mandatory Entry = 0 ENP009 (End of Term Enrollment Outcome Status) = 4 (Failed the Course) and ENP012 is NOT reported as 'F'. The Grade Received should be reported the same for the lab section of the course.

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ENP011 Credits Earned

The number of credits the student earned for the course.

Data Type: Numeric

Length Minimum 5
Maximum 5

Format Example 00.00

Code Descriptions

Definition

Instructions

Business Rules	Dependency
	Mandatory Entry if ENP009 (End of Term Enrollment Outcome Status) = 1 (Completed: Earned credit).

ENP012 Pass/Fail Grade Received

The grade received for a Pass/Fail the course.

Data Type: Alpha**Length** Minimum 1
Maximum 1**Format Example** P

Code Descriptions

P Pass
F Fail

Definition

Instructions

Business Rules	Dependency
ENP010 should be null if ENP012 equals P or F	Mandatory Entry = 'P' if ENP009 (End of Term Enrollment Outcome Status) = 1 (Completed: Earned credit) and numeric Grade is NOT reported in ENP010. Mandatory Entry = 'F' if ENP009 (End of Term Enrollment Outcome Status) = 4 (

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	Failed the Course) and numeric Grade is NOT reported in ENP010. The Grade Received should be reported the same for the lab section of the course.
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